

Account-opening at Bank Sepah, Rome Branch

Useful information

1. Customer undertakes to credit at least EUR 3,000.00 to the account once it is opened, and authorizes the Branch to close the account at will and without the request of the account-holder if the account remains inactive for over six months.
2. A taxation code receipt should be obtained from Agenzia delle Entrate (Italian Agency of Revenue) at www.agenziaenterante.gov.it/english after the filling in the related form. The Branch may do job at the request of the customer for a fee of EUR 300.00.
3. When account-opening takes place inside Iran, the Bank Sepah branch in Iran with which the customer works, should attest all photocopies required and all original signatures of the customers appearing under any of the documents, and should receive the documents from the customer.

Documents required

For individuals

1. Written request in English, citing the reasons for account-opening
2. Attested photocopies of applicant's valid passport that bears the signature of the applicant and ID card
3. Certified Italian translations of applicant's ID card, documents proving occupation and sources of income, and a utility bill in which domicile address of the applicant is indicated
4. Applicant's e-mail address

For legal entities

1. Company's written request in English
2. Certified Italian translations of:
 - 2.1. Memorandum of Association, Articles of Association and registration documents
 - 2.2. Official Gazette notices concerning registration, designation of authorized account signatories and latest changes
 - 2.3. Managers' and authorized signatories' ID cards
 - 2.4. Latest Annual Report and financial statements
 - 2.5. Telephone bill of the company

3. Attested photocopies of passports and ID cards of managers of the company
4. E-mail address of the company
5. All of the above should also be done for any legal-entity shareholder of the company